

Clerk to the Council – Mrs. K. Joiner, 70 Monarch Drive, Worcester.
Tel: 07837838187 email – burfordclerk@gmail.com

To members of Burford Parish Council
You are duly summoned/required to attend the **Annual Council Meeting of Burford Parish Council**

On Monday 8th June, 6.30pm

Agenda

1. Election of Chair and vice-chair
2. Public Participation – Residents are invited to give their views and question the Parish Council on issues on this Agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.
3. Apologies
4. Declaration of Interest
5. Approval of Minutes of last meeting (4th May 2020)
6. Matters arising from the minutes
7. U.S.C. – Mr. R. Huffer
8. Finance - to agree payments for

D/D Robin Hood – April 2020	£271.06 (incl. £12.91 VAT)
D/D Robin Hood – April 2020	£13.96 (incl. 0.66 VAT)
RPS Grounds Maintenance Inv 0653	£350.00
RPS Grounds Maintenance Inv 0655	£525.00
Internal audit	£100.00
SALC Affiliation fees	£526.41
Insurance Community Action	£638.40

Finance report – bank reconciliation, budget monitoring, income and expenditure.

9. Internal auditor report
10. Approve Annual Governance and Accountability Review (AGAR) submission for 2019-20
11. Approve updated risk review register
12. Approve updated asset register
13. Approve updated Financial Regulations
14. Approve NALC model standing orders
15. Consider new payroll provider
16. Van parked on the village hall car park

17. Consider cost of 'No overnight parking' signs for the Village Hall car park

18. Approve ROSPA play inspection (£80 +VAT)

19. Planning

20. Correspondence

Rural Bulletin – forwarded to all

Email offering to clean road signs

Email regarding a parishioner asking the contractor not to cut the grass

Notification of a fallen tree, contacted the school

21. Items for next Agenda

22. Date of next meeting

Kate Joiner – Burford Parish Council Clerk,