

Burford Parish Council

Minutes of Burford Parish Council Meeting held at Burford Village Hall on Thursday 8 February 2024 at 7.00 pm

Present: Cllrs Kitchen (Chair); Thomas; Yardley; Morris; Hickling, Stone & Beaumont

In attendance: L Jenkins (Locum Clerk/RFO) & Unitary Councillor R Huffer

- 1. Apologies for absence:** None
- 2. Declarations of Interest and Dispensation:** The council will receive disclosures of pecuniary and personal interests from the Councillors on matters to be considered at the meeting – none received.

The meeting was suspended for Public Session

no matters raised, no members of the general

Meeting was resumed

- 3. To Approve the Minutes of the Meeting of the Parish Council on 4 January 2024.** – Proposer Cllr Hickling, seconder Cllr Thomas, Accepted by all, Agreed and Resolved.
- 4. Finance**
 - a. To consider the Bank Reconciliation for the period to 31 January 2024**
Noted and agreed by all. Proposer Cllr Yardley, Seconder Cllr Thomas
 - b. To consider the list of payments falling due since last meeting to today's date as below:**
Noted and agreed by all.

Date	Recipient	Details	Amount
05/01/2024	Hugo Fox (DD)	website monthly charge	£ 11.99
10/01/2024	YU Energy (DD)	Streetlight energy	£ 1,572.46
11/01/2024	YU Energy (DD)	Streetlight energy	£ 33.74
31/01/2024	L Jenkins	Salary	£ 421.88
31/01/2024	HMRC	Tax	£ 105.40
		Paid out (urgent decisions)	£ 2,145.47
08/02/2024	YU Energy (DD)	Streetlight energy	£ 1,655.56
09/02/2024	YU Energy (DD)	Streetlight energy	£ 35.02
05/02/2024	Hugo Fox (DD)	website monthly charge	£ 11.99
08/02/2024	Burford Village Hall - 8 Jan room Hire		£ 26.00
		Due for payment	£ 1,728.57
TOTAL Payments for approval			£ 3,874.04

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c. To consider the Budget Monitoring Report to 31 January 2024

Noted and agreed by all

d. To consider funding/donation towards Defibrillator. A donation of £750.00 to Burford Village Hall for Defib purchase Proposer Cllr Beaumont Seconder Cllr Yardley – all agreed. All agreed to future purchase of new pads and batteries.

e. To consider extra mow by MTM – decision not to have an extra mow at this time – All agreed. Cllr Kitchen will contact MTM

f. To consider purchase of External Hard Drive – for storage of PC documents. All agreed purchase by Clerk

g. Neighbourhood Fund April 2024 – CIL Monies specific spend. Notification received from Shropshire Council of CILS monies due to be paid in April 2024. Clerk to check requirements for use of CIL monies.

h. Grant request Shop Mobility Leominster – considered, Proposed by Cllr Yardley and seconded by Cllr Thomas , all agreed to not provide a Grant at this time

5. **Report on urgent decisions since last meeting** - noted in point 4b

6. **Planning - none**

7. **Reports from Representatives**

a. Shropshire Unitary Councillor - reported on the Housing for the area and facts on spaces in schools. Planning knowledge to respond to applications for consideration and training by Councillor(s). Plan for neighbouring parishes to have a group training session. The Teme Bridge Shropshire repair has been completed and a good job. Potholes, culverts/drains issues report on Fix my Street
Cllr Huffer expressed he will help with system on Planning applications

b. Village Hall - Report on projects progress, Solar panels on roof, repairs done. Paths to be completed, New Boiler awaited, Use of LED lighting

c. Police Report – as circulated.

8. **Progress Reports**

a. Jubilee Bench –. no further information received. All agreed to not take any further.

9. **National Lottery Awards for All Funding for a project scheme** – agreed for Cllr Thomas to take over from Cllr Beaumont documentation in hand will be forwarded by Cllr Beaumont to Cllr Thomas

10. **Responsible areas**

a. Playground

i. Repairs – Gate repaired

ii. New Items & Grants – apply to National Lottery Awards for All

iii General Maintenance

iv Regular Checks – completed regularly by Cllr

Playground Inspection – Noted Parish Council have been advised inspection booked for March

v Grass Play Area – Moved to next meeting

b. Lighting – Map of lights is ongoing. Discussion on cost of repairs/maintenance to Parish Council with a large number of street lights. Cllr Huffer mentioned in areas lights have been turned off completely or partially through the night, this can cause other issues.

c. Bins & Dog Fouling – continues to be placed on “Fix my Street” due to irregular emptying.

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11. **Neighbourhood Plan** – Tenbury are not continuing with the Plan, monies initially paid by Burford will be refunded.
12. **Wall on Boraston Lane – letter as circulated.** Letter as circulated for consideration by Councillors. All agreed to letter and to be sent out.
13. **Land adjacent to Schools – trees.** Shropshire Tree Team inspect and advise owned trees. Agreed to contact Tree Team with regard to the trees situated on this small area of land indicated as being owned by Shropshire Council
14. **D Day 80th Celebrations** – 6.30pm Bells are being rung. Tenbury have a meeting at which Cllr Yardley will be present and will report back.
15. **Training**
 - a. Booked training – Fundamentals on being a Councillor” Cllr’s Hickling and Stone, notification of link to meeting will be emailed a few days prior to training
 - b. Training – Cllr Thomas to be booked onto Chairmanship training
16. **Correspondence for information or action** – all correspondence circulated by the Clerk and where appropriate has been added to the agenda.
17. **Correspondence for discussion**
 - a. **West Mercia Policy renewal of contract** - discussion of points to be included
 - i. Speeding; ii Anti-Social Driving; iii Drugs
remove Clerk name and mobile number
 - b. **Shropshire Council Meet the Leader** - no attendance
 - c. **Species Conference** - Cllr Hickling may attend
18. **Councillors reports and items for future Agenda.**
 - zoom presentation circulated to councillors, suggestion of promotion of line/corridors, would rely on volunteers. Suggestion of a future policy.
 - ICB Meeting future plans for Health care
 - Flood Action Group (FAG) no plans ratified. TAP will be holding a further meeting in February
 - Advert for Clerk has not gone into Indeed, Clerk will submit to SALC for distribution to Worcestershire and Herefordshire ALC’s
19. **Confirm next meeting date** 21 March 2024 at 7pm for Parish Council Meeting
Change of May meeting date to 16 May 2024 at 7pm

20. Closure of Meeting

Meeting was closed at 20.50 pm.