

Burford Parish Council minutes of meeting held on Monday 2nd November, 10am (held virtually due to covid)

Councillors Present: Mr. A. Thomas, Mr. T. Earp, Mr. K. Griffiths, Mr. R. Morris, Mrs. S Webb

Apologies: Mrs. B, Skidmore.

1. **Public Participation** – There was no public participation
2. **Apologies**
Apologies were received and accepted from Mrs. B. Skidmore.
3. **Declaration of Interest**
There were no declarations of interest.
4. **Approval of Minutes of last meeting** (21st September and extraordinary meeting 14th October 2020)
These minutes were approved as an accurate record, subject to one amendment – Boraston Lane, not Boraston Drive (in planning) and will be signed following the meeting.
5. **Matters arising from the minutes**
There were no matters arising.
6. **U.S.C.** – Mr. R. Huffer – Mr. R. Huffer was not in attendance.
7. **Finance - to agree payments for**

D/D Robin Hood – September 2020	£264.02 (incl. £12.57 VAT)
D/D Robin Hood – August 2020	£14.69 (incl. £0.70 VAT)
RPS Grounds Maintenance INV 0673	£700.00
Clerk-Salary	£457.60
Clerk Salary – HMRC	£114.40
Clerk – o/t Village Hall	£222.09
Clerk – expenses (REG123 renewal for website)	£28.78

All the above payments were approved. The Clerk also circulated the expenditure, income and budget monitoring, the bank reconciliation that will be signed by the Chair and the risk register – all of which were approved.

8. **Burford Village Hall**
The report has been made to the Charity Commission by the Clerk and all previous trustees have been notified in writing that this has happened.
There is someone who has agreed to rent the hall until the new year and will also cover all heating costs, this has been organised by Mr. T. Earp as acting treasurer until the new committee is constituted.
9. **Sanctuary Housing funding**
The application has been submitted but there is no update as yet.

10. Planning

20/03571/FUL

Alternative Reference PP-09022385

Burford Mill Burford Tenbury Wells Shropshire WR15 8HH

Change of use and conversion of traditional agricultural buildings to five residential units

Shropshire Local Plan Review – this paperwork was circulated. As yet there is no official word on a planning development rumoured for the show ground.

Caravan park – this will be reported to planning enforcement as work is taking place that is outside of that permitted under the plans originally submitted and approved.

11. Items for next Agenda

Village Hall update – Charity Commission

12. Date of next meeting – Monday 21st December, 10am (virtual over the phone due to covid)

Signed.....

Date.....