

Burford Parish Council

Minutes of meeting on Monday 6th January 2020 at 7.30pm at Burford Village Hall

Councillors Present: Mr. A Thomas (Chairman), Mr. T. Earp, Mr. K. Griffiths, Mr. R. Morris, Mrs. S Webb, Ms. B. Skidmore

Clerk: Mrs. K. Joiner

- 1. Public Participation:** - There was no public participation.
- 2. Apologies:** None
- 3. Declaration of Interest:** None
- 4. Minutes of the last Meeting:** It was RESOLVED to approve the minutes of 11th November 2019 meeting.
- 5. Matter Arising from the minutes:** Councillor Ms. B. Skidmore has arranged the planting of the oak tree and is exploring trees available at no cost for further planting.
- 6. U.S.C. – Councillor Mr. R. Huffer:** Explained that Shropshire Council did have a scheme whereby trees could be provided for free if a community benefit could be demonstrated.
There was concern raised over the state of the roads within the parish, there is one pot hole in particular at Swan Junction – this has been reported by Mr Huffer but will also be reported by the Clerk, along with a similar pot hole at the top of Boraston lane.
- 7. Finance:** The latest financial information was shared, including the bank reconciliation which was signed on open meeting. Bank balances as follows: current account £696.90 and reserve account £24,991.60.

It was RESOLVED to make the following payments:

D/D Robin Hood – October 2019	£302.02 (incl. £14.38 VAT)
D/D Robin Hood – October 2019	£14.26 (incl. £0.68 VAT)
D/D Robin Hood – November 2019	£337.41 (incl. £16.07 VAT)
D/D Robin Hood – November 2019	£14.63 (incl. £0.70 VAT)
Cheque K Joiner – Clerk Salary	£457.60
Cheque HMRC (Clerk Salary)	£114.40

- 8. To consider internal auditor for end of 2019-20 financial year:** The previous internal auditor is unable to audit the accounts for this financial year due to personal reasons. The Clerk has received a recommendation from SALC and others will be sought and presented for decision at the next meeting.
- 9. Village Hall:** The Accounts will be presented at the next Village Hall Committee meeting in February but the committee are now fully aware of the finance implications of falling bookings and are taking

the required measures to reduce this impact.

10. Planning – The affordable housing application is on-going.

11. Correspondence:

- Rural Bulletins – forwarded to all
- Reports of streetlights not working – reported to Prysmian for repair
- Email Shropshire Council re: precept, responded with the amount requested (£19000)
- Request from parishioner about a telephone box – red box listed so cannot be removed

The Clerk will write to the resident whose conifer trees are blocking access to a streetlight that requires repair.

Items for the next Agenda – Risk Register and feedback from the Tenbury Area Partnership meeting.

Next Meeting – Monday 17th February 2020 at 7.30pm at Burford Village Hall

Meeting closed at 8.08pm

Signed.....

Date.....