

## Burford Parish Council

### DRAFT Minutes of Burford Parish Council meeting held at Burford Village Hall on 29<sup>th</sup> June 2023 at 7.00pm

Present Cllrs Kitchen (Chair) Thomas, Yardley, Morris.

In attendance: Lynda Hickling.

1. **Apologies for absence:** Cllr Beaumont stuck on motorway.  
**Absent:** Shropshire Councillor Huffer.
2. **Declarations of Interest and Dispensations:** The Council will receive disclosures of pecuniary and personal interests from Councillors on matters to be considered at the meeting. None

**The meeting was suspended for Public Session.**

No questions raised.

3. **Accept and approve the minutes** of meeting 23<sup>rd</sup> May 2023 Cllr Proposed Cllr Thomas and Seconded by Cllr Yardley. that the Minutes of 23<sup>rd</sup> May 2023 be approved. All in favour.
4. **Finance:**
  - a. **To consider the Formal Bank Reconciliation for year end to 6<sup>th</sup> June 2023.** Noted
  - b. **To consider the Budget Monitoring Report to 6<sup>th</sup> June 2023** Noted.
  - c. **To Consider list of due payments to 29<sup>th</sup> June 2023.** Cllr. Kitchen Proposed and Cllr. Thomas Seconded that all payments be approved. All in favour.

	<b>Payments List</b>	<b>June 29th 23</b>	
<b>Date</b>	<b>Recipient</b>	<b>Details</b>	<b>Amount</b>
30/05/2023	MTM Contracting Ltd	Grass cutting pril and may	<b>£ 864.00</b>
31/05/2023	Zurich Municipal Insurance	Insurance	<b>£ 612.34</b>
27/04/2023	YU Energy	Streetlight energy	<b>£1,644.95</b>
27/04/2023	YU Energy	Streetlight energy	<b>£2,335.64</b>
03/05/2023	YU Energy	Streetlight energy	<b>£1,334.68</b>
03/06/2023	YU Energy	Streetlight energy	<b>£1,220.93</b>
03/06/2023	YU Energy	Streetlight energy	<b>£ 31.76</b>
08/06/2023	Burford Village Hall	Hall hire	<b>£ 26.00</b>
20/06/2023	C Hirst	June Salary	<b>£ 461.45</b>
20/06/2023	HMRC	June Tax	<b>£ 115.40</b>
	<b>TOTAL Payments for approval</b>		<b>£8,647.15</b>

- d. To update on the situation with Y U Energy Contract for streetlighting
- e. To approve quote for Play area repairs £150 plus VAT - MTM Contracting Ltd Proposed Cllr Thomas and Seconded by Cllr Yardley. All in Favour.

5. **To consider co-option of Lynda Hickling to Burford Parish Council. (Co-option papers circulated prior to the meeting)** All in Favour.

#### 6. Planning:

- f. 23/02125/FUL - Proposed Residential Development Land East Of Stepside- Erection of 1No dwelling, formation of vehicular access- CONSULTATION to 6<sup>th</sup> July 23 – objection – due to highway issues with access and corner of 2 roads. Land not big enough to hold 2 houses. Proposed Cllr Thomas and Seconded by Cllr Yardley. All in Favour.

- g. Proposed Residential Development Land To The South Of A456, Burford, Shropshire-  
Erection of 40 dwellings, vehicular, pedestrian and cycle access from the A456,  
landscaping, open space, sustainable urban drainage system and associated  
infrastructure - WITHDRAWN

## **7. Reports from Representatives:**

a. Shropshire Unitary Councillor (Cllr. Huffer) The questions below were sent to Cllr. Huffer for an update. No response received and Cllr. Huffer was not in attendance to update Councillors.

Cllr. Thomas raised the awful condition of the road from Teme Bridge along to the end of the 40-mph speed limit, the road towards Kidderminster?

The potholes are becoming more prevalent and dangerous. Cllr. Huffer expressed his disappointment at the state of these roads.

Cllr. Griffin previously asked if Cllr. Huffer could look into providing the School with signs about parking. The parking is getting worse at school with people parking on the junction and on the nonclear zig zag lines which Cllr. Kitchen and I have reported and yet to hear back.

b. Village Hall update – (Cllr. Morris)

The Committee have continued looking into organising more fund raisers, applying for grants, building projects ready for grants, applying greater Health & Safety measures, General maintenance, and making small investments back into the hall where possible.

-The hall has received a £500 grant from the Millichope Fund. This money will go towards the new cooker and equipment.

-The committee has run its first ever bingo night and look to hold more in the future.

-The committee have applied for various quotes for various work potentially ready for a grant application.

c. Police Report – report received.

## **8. Projects.**

a. Jubilee Bench report – Bench not yet ordered. Cllr. Kitchen to investigate and present the finances for the next meeting. Ongoing to get price email has been sent to supplier.

## **9. Responsible areas.**

a. Playground – folder been returned for someone to take over the weekly checks. Cllr Thomas and Cllr Yardley to take on folder including checks.

b. Lighting – to report any lights that are out to be repaired before the autumn.

c. Bins & Dog Fouling – (Cllr. Kitchen report)

New bins have been ordered for Boraston Lane and a new top for the bin by the village hall, awaiting delivery and to be fixed in place.

## **10. Neighbourhood Plan**

No date has been set yet for a meeting.

**11. Councillors reports and items for future agenda.** Each councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.  
None.

Cllr – Kitchen – Concerns over the wall in poor condition on Boraston drive. Would like to look into options of how to resolve this issue. County Council to be re-contacted around this. Seek further advice from Carole. Fix my street request – Council Ref 14107311

**12. Correspondence for information –** All correspondence circulated on receipt by the clerk and where appropriate has been added to the agenda.

**13. Report on urgent decisions since last meeting –.**

**14. Confirm next meeting date 10/08/2023 which will be an Ordinary meeting of the Parish Council.**

meeting closed 8.20pm