

# **Burford Parish Council**

Minutes of meeting on Monday 4<sup>th</sup> March 2019 at 7.30pm at Burford Village Hall

- 1. Public Participation:** - There were no members of the public present

**Councillors Present:** Mr. A Thomas (Chairman), Mr. K. Griffiths  
Mr. T. Earp, Mr. R. Morris, Mrs. L Thomas, Mr. R Thomas, Mrs. S Webb

**In attendance:** Mr, R Huffer  
Mrs. K Joiner – Clerk

- 2. Apologies:** None
- 3. Declaration of Interest:** None received
- 4. Minutes of the last Meeting:** It was RESOLVED to approve the minutes of 21<sup>st</sup> January 2019 meeting.
- 5. Matter Arising from the minutes:** None
- 6. U.S.C. – Councillor Mr. R. Huffer.** Mr Huffer gave an update on the static caravan park planning application. Councillors thanked Mr Huffer for attending the site visit. There was general discussion over the Shropshire Council Planning Department and how planning applications are dealt with. There is a meeting on 21<sup>st</sup> March in Ludlow regarding Place Planning, it was RESOLVED that Councillors Mr. A Thomas and Mr. T Earp will attend this meeting with the Clerk. It was further RESOLVED that a housing needs survey would be requested – Action by the Clerk.
- 7. Finance:** The Clerk presented the latest financial information

Income – £0.00

Balances	Treasures Acct:	£1191.33
	Bus instant Access	£39736.95

It was RESOLVED to make the following payments

D/D	Robin Hood Energy Nov	£435.49
D/D	Robin Hood energy Dec	£18.79
Chq no 706	Prysmian Cables & Systems Ltd	£21,577.51
Chq no 707	DHJH	£18.00

It was further RESOLVED to approve the Risk Assessment.

The Clerk will provide councillors with two finance papers at the next meeting – one of which will show spending compared to budget, this is to satisfy the recommendations by the internal auditor.

**8. Village Hall:** There has been discussion over increasing the cost to hire the Village Hall, this will be discussed by the Village Hall committee on 5<sup>th</sup> March. Councillors also raised the fact that parishioners have complained that it is difficult to get in touch with the caretaker.

**9. Neighbourhood Plan:** There has been no further progress with the Neighbourhood Plan

**10. Planning –** There were no further developments with planning applications.

**11. Grass and Hedge Cutting –** It was RESOLVED to extend the contract with the current contractor for another 12 months at a cost of £4250 p/a for grass cutting and £400 p/a for hedge cutting.

**12. Correspondence:** Emails sent to all Councillors  
Feb 7<sup>th</sup> February Bulletin  
Feb 14<sup>th</sup> SALC Area Committee Survey  
Feb 19<sup>th</sup> February Bulletin No 2  
Feb 19<sup>th</sup> Rural Bulletin

Everyone had read the correspondence

**Playground maintenance –** Correspondence had been received 4<sup>th</sup> March 2019 regarding the work required to the play equipment. It was RESOLVED to accept a quote of £2230 for the work given the risks identified in the ROSPA report.

**Items for the next Agenda –** None

**Next Meeting –** AGM on Monday 15<sup>th</sup> April 2019 at 7.30pm at Burford Village Hall

Meeting closed at 8.30pm

Signed.....

Date.....