

## Burford Parish Council

To members of Burford Parish Council, you are summoned to attend a meeting of Burford Parish Council commencing at **7.00pm on Thursday 13<sup>th</sup> April 2023** at Burford Village Hall

Members of the Public are welcome to join the meeting

Signed: *C. Hirst- Carole Hirst, Clerk to Burford Parish Council*

Dated: 1<sup>st</sup> April 2023

1. **Apologies for absence** (please notify prior to the meeting)
2. **Declarations of Interest and Dispensations:** The Council will receive disclosures of pecuniary and personal interests from Councillors on matters to be considered at the meeting.

### **The meeting will be suspended for Public Session:**

Members of the public are able to ask a question or make a statement or raise issues for future consideration at the discretion of the Chairman. If it is not possible to respond at the meeting, a written response will be provided at later a date. Members of the public may not take part in the Parish Council meeting itself.

3. To Approve the Minutes of the Ordinary Parish Council Meeting of the Parish Council on February 23rd 2023
4. **Finance:**
  - a. To consider the Formal Bank Reconciliation to year end 1<sup>st</sup> April 2023.
  - b. To consider the Budget Monitoring Report to 1<sup>st</sup> April 2023
  - c. To Consider list of due payments to 13<sup>th</sup> April 2023
  - d. To consider the Annual Accounts & Annual Governance and Accountability Return Part 3: from April 1<sup>st</sup> 2022 to 31<sup>st</sup> March 2023
    - (i) To Approve the Annual Audited Accounts from April 1<sup>st</sup>, 2022 to 31<sup>st</sup> March 2023 as Audited by Internal Auditor Mrs Diane Malley
    - (ii) Proposal to consider Section 1 2022/23 : Annual governance statement (attached)
    - (iii) Proposal to consider Section 2 2022/23: Accounting statements (attached)  
*Accounts & Audit regulations 2015*
    - (iv) Consider Internal Auditor's Report & Recommendations (circulated)
    - (v) To consider the period of dates for the Exercise of Public Rights 2022/23. The Parish Council agreed that the period of dates for the Exercise of Public Rights be set as Monday 13 June – Friday 22 July 2023.
  - e. To approve the Grounds Maintenance contract for the next 3 years.
  - f. To consider amending the 2023/24 budget from £6500 for streetlight Energy to £22,000 following review of streetlighting and new contract.
5. **Planning:**

23/01292/FUL- PP-11915215- Orchard Leigh Archers Way Burford Tenbury Wells Shropshire WR15 8LB- Proposed demolition and rebuild including extension of existing garage and link together with internal alterations - CONSULTATION
6. **Reports from Representatives:**
  - a. Shropshire Unitary Councillor (response to questions raised for a response)
  - b. Village Hall update
  - c. Police Report
7. **Progress Reports**
  - a. Jubilee Bench report
8. **Responsible areas**
  - a. Playground
    - i. Repairs
    - ii. New items & Grants
    - iii. General maintenance
    - iv. Regular Checks
    - v. Grass Play Area
  - b. Lighting

c. Bins & Dog Fouling

**9. To discuss the King's Coronation and any plans to commemorate.**

**10. Neighbourhood Plan**

**11. Councillors reports and items for future agenda.** Each councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

**12. Correspondence for information**

**13. Report on urgent decisions since last meeting**

**14. Confirm next meeting date May 18<sup>th</sup> at 7pm for the Annual Parish Meeting and AGM of the Parish Council 2023**

Copies of agendas and minutes are available on the website – [www.burfordparishcouncil.co.uk](http://www.burfordparishcouncil.co.uk)

Clerk via email [burfordparishcouncil@gmail.com](mailto:burfordparishcouncil@gmail.com)