

Burford Parish Council

DRAFT Minutes of Burford Parish Council Meeting held at Burford Village Hall on Thursday 4 January 2024 at 7.00 pm

Present: Cllrs Kitchen (Chair); Thomas; Yardley; Morris; Hickling and Stone

In attendance: L Jenkins (Locum Clerk/RFO),

1. **Apologies for absence:** Cllr Beaumont – Accepted by all
2. **Declarations of Interest and Dispensation:** The council will receive disclosures of pecuniary and personal interests from the Councillors on matters to be considered at the meeting – none received.

The meeting was suspended for Public Session

no matters raised, no members of the general

Meeting was resumed

3. **To Approve the Minutes of the Meeting of the Parish Council on 23 November 2023.**
– Accepted by all, Agreed and Resolved.
4. **Finance**
 - a. **To consider the Bank Reconciliation for the period to 15 December 2023.**
Noted and agreed by all. Proposer Cllr Yardley, Seconder Cllr Thomas
 - b. **To consider the list of payments made to 4 January 2024 as below:**
Noted and agreed by all. Proposer Cllr Hickling, Seconded Cllr Stone

Date	Recipient	Detail	Amount £
02/12/23	YU Energy	Streetlight energy	1498.61
02/12/23	YU Energy	Streetlight energy	33.19
03/12/23	Burford Village Hall	23 Nov Room Hire	26.00
05/12/23	Hugo Fox	Subscription	11.99
28/12/23	C Hirst	Clerk Expenses	
		23/11 to 31/12/23	27.00
20/12/23	C Hirst	Salary to 31/12 inc.	
		Holiday Pay	669.92
20/12/23	HMRC	Tax	167.40
Total Payments for approval			£1,572.46

- c. **To consider the Budget Monitoring Report to 15 December 2023.**
Noted and agreed by all
 - d. **To consider Grant for Defibrillator at Burford Village Hall.** A donation of £1000 has been received and noted in the accounts as for this purpose.
Update given by Cllr Kitchen on estimated costs, further Grant sources being investigated.
Defib maintained by Parish Council, monthly checks required
5. **Planning**
Plans received for **23/025325/FUL at Weir Farm**, WR15 8HH, Erection of Agricultural Buildings for housing livestock – considered and no objections were raised.
6. **Reports from Representatives**
 - a. **Shropshire Unitary Councillor** (questions raised for a response)
no response has been received to the email
 - b. **Village Hall**
The hall continues to be make steady progress with projects in line for th, Path, roof, solar and Heating Boiler
 - c. **Police Report**
Papers surveys were available at Libraries or online. The Website link to be put onto the FB page by Cllr for parishioners.

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7. Progress Reports

- a. Jubilee Bench – the report on this is awaited, move to next Agenda

8. National Lottery Awards for All Funding for a project scheme

moved to the next Agenda

9. Responsible areas

a. Playground

- i. Repairs – ongoing repairs by MTM
- ii. New Items & Grants – no report
- iii. General Maintenance
- iv. Regular Checks – completed
- v. Grass Play Area – Signs of car tracks, Agreed to barrier between grass and car park. – **Action** 3 Quotations

b. **Lighting** – report of lights out on A456, not all responsibility of Parish Council. Cllr Kitchen will access map of lights; a Parish Boundary Map was suggested to be investigated.

c. **Bins & Dog Fouling** – continues to be placed on “Fix my Street” due to irregular emptying.

10. Neighbourhood Plan

Initially in conjunction with Tenbury, TAP prior to Christmas this was not mentioned. Agreed to hold on this at the moment

11. Wall on Boraston Lane in poor condition

Discussion and Clerk to write to the Households in question

12. D Day 80th Celebrations - agreed to contact Tenbury Town Clerk and Burford School to ask of any plans.

13. To discuss Tree/hedge planting, as per email from Strategic Treescape Officer for Shropshire Council

Discussion held, and all agreed to dismiss this proposal. Proposer Cllr Thomas, Seconded Cllr Yardley

14. Councillors reports and items for future Agenda

- Street lighting list circulated was Shropshire Council only. Parish has 111 lights.
- Bug Life – Zoom presentation 24 January 24 – Cllr Hickling will attend and feedback to Parish Council
- Unitary Councillor – visible on SC website of Committees attended and apologies sent in.
- Neighbourhood plan on next agenda
- Training – book through Clerk. Agreed “Fundamentals on being a Councillor” to be booked for Cllrs Hickling and Stone.

15. Correspondence for information or action – all correspondence circulated by the Clerk and where appropriate has been added to the agenda.

16. Confirm next meeting date 8 February 2024 at 7pm for Parish Council Meeting

Agreed by all to date and future dates of;
21 March; 2 May; 13 June; 25 July; 5 Sept; 17 Oct (Budget); 28 Nov (Budget)

17. In view of the confidential nature of the business to be transacted the Council will consider the resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admissions to Meetings) Act 1960, s1, in order to discuss Item 18 of the Agenda. – All Agreed

Meeting was closed at 20.10 pm