

# **Burford Parish Council**

Minutes of meeting on Monday 14<sup>th</sup> October 2019 at 7.30pm at Burford Village Hall

- 1. Public Participation:** - There was no public participation.

**Councillors Present:** Mr. A Thomas (Chairman), Mr. T. Earp, Mr. R. Morris, Mrs. S Webb, Ms. B.

**Clerk:** Mrs. K Joiner – Clerk

- 2. Apologies:** Mr. K. Griffiths
- 3. Declaration of Interest:** Councillor Mr. T. Earp declared a pecuniary interest regarding a finance item.
- 4. Minutes of the last Meeting:** It was RESOLVED to approve the minutes of 9<sup>th</sup> September 2019 meeting.
- 5. Matter Arising from the minutes:** None.
- 6. U.S.C. – Councillor Mr. R. Huffer.** Mr Huffer was not at the meeting.
- 7. Finance:** The Clerk presented the latest financial information

Income – £0.00

Balances      Treasurers account - £524.60  
                    Business Account - £26,948.16

It was RESOLVED to make the following payments:

D/D Robin Hood – September 2019	£292.67 (incl. £13.94 VAT)
D/D Robin Hood – September 2019	£14.75 (incl. £0.70 VAT)
Cheque RPS Grounds Maintenance	£350.00
Cheque SDH Accounting	£277.00
Cheque ICO	£40.00
Cheque DHJH payroll	£36.00(incl. £6.00 VAT)
Cheque K Joiner (Clerk Salary)	£457.60
Cheque HMRC (Clerk)	£114.40
Cheque PKF Littlejohn	£240.00 (incl. £40 VAT)

The cheque paid since the last meeting were approved and noted:

Cheque RPS Grounds Maintenance (June)	£700.00
Cheque RPS Grounds Maintenance (July)	£700.00

Councillors further approved an additional £159.00 to be paid to Cllr. Mr. T. Earp for continued work on the playground railings.

Councillors acknowledged receipt of the external auditor report and agreed to pay the ICO (information commissioner's office) via Direct Debit from next year, saving £5.00 annually. It was further noted that the council has spent 81% of the 2019-20 budget, councillors were made aware that only £1000 was budgeted for street light repairs and this has already been spent with more repairs due. The playground budget has also been spent, but there is unlikely to be significant further spending on the equipment.

The 2020-21 budget will be discussed at the next meeting.

- 8. To consider donation to Tenbury Swimming pool:** It was agreed that the council does not have the fund at the moment, having spent 81% of the 2019-20 budget so far.
- 9. Village Hall:** It was confirmed that the village hall is not VAT registered. Bookings are decreasing due to the cleanliness of the facility and also thought to be difficulties in making contact with the hall. This is being monitored carefully by the village hall committee.
- 10. Planning –** There were no current applications to discuss.

**11. Correspondence:**

- Rural Bulletins – forwarded to all
- Reports of streetlights not working – reported to Prysmian for repair
- Jane Urquhart – requesting help to clear the grave of Mary Urquhart
- BT consultation
- Prysmian – querying old lights/lanterns and whether we would like them updated
- Lynda Hickling – offer of an oak tree sapling for Boraston Drive

Everyone had read the correspondence – RM to look into the grave query. It was decided that the council could not afford to replace the lantern lights in one go. The oak tree sapling would depend on the area for planting.

**Items for the next Agenda –** 2020-21 budget; grounds maintenance analysis; overgrown hedge on Stanbrook Road and wall in Boraston Lane.

**Next Meeting –** Monday 11<sup>th</sup> November 2019 at 7.30pm at Burford Village Hall

Meeting closed at 8.45pm

Signed.....

Date.....